

Clatterbridge Cancer Charity

Third Party Events – Own Place Events

How It All Works

Third Party Events are organised and managed by external companies, typically event management organisations, and are not directly run by Clatterbridge Cancer Charity.

By signing up for one of these events independently and choosing to represent Clatterbridge Cancer Charity, you are taking on an incredible challenge while proudly wearing Clatterbridge colours. Your efforts will help support people across Merseyside, Cheshire, and beyond through cancer care, research, and support services.

What We Ask of You

When representing Clatterbridge Cancer Charity, please:

- Act responsibly and respectfully at all times
- Avoid behaviour that could cause offence or harm to others
- Help protect and promote the charity's reputation

Remember - you are representing the charity, and people will be watching your journey.

Registration & Costs

To take part, you must register directly with the event organiser, either through your own research or via guidance from a Clatterbridge Cancer Charity team member.

Please note:

- You are responsible for paying the event registration fee
- These fees are usually non-refundable however each event is different

Fundraising Requirements

There is **no minimum fundraising target** for Own Place events. We are grateful for any amount you raise.

- All funds should be paid directly to Clatterbridge Cancer Charity
- We recommend setting up an online fundraising page, such as JustGiving: www.justgiving.com/clatterbridgecc
- Once you've completed your event, please let us know so we can thank you and celebrate your achievement

You are responsible for ensuring you have read and understood the event organiser's terms and conditions before registering.

Handling Donations

As a fundraiser, you are responsible for all donations received. Please ensure:

- Funds are transferred to Clatterbridge Cancer Charity as soon as possible

- You follow all guidance provided in your Fundraising Pack

If you have any questions, your Clatterbridge fundraiser will be happy to help.

If You Need to Withdraw

If you withdraw from your event:

- You must follow the event organiser's terms and conditions
- Most event places are non-refundable however each event is different

Regarding sponsorship:

- You must contact donors to confirm whether they would like a refund – if your donations have arrived via JustGiving, please see their policy here: [Refunding donations – JustGiving Charity](#)
 - Refunds can then be arranged where appropriate, in line with charity guidelines
 - If the event is cancelled, the event organiser's terms will apply
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Fundraising Rules

All fundraising must:

- Be conducted legally
 - Follow guidance from your Fundraising Pack
 - Comply with regulations set by the Fundraising Regulator
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Insurance

If your event involves additional risk (e.g. overseas events or skydives), you may wish to take out insurance.

Please ensure you:

- Carefully read all terms and conditions before purchasing a policy
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Liability

Clatterbridge Cancer Charity does not accept liability for your participation in third-party events or any part of your event journey.

Photography & Quotes

We'd love to see your event photos!
Sharing your experience can help inspire others and support future fundraising campaigns.

Press & PR

We may occasionally feature fundraisers:

- On our website or social media
- In local press

Your fundraiser may contact you about this, or you can reach out if you'd like to share your story.

Lastly...

- **Have fun!**
- **Raise lots!**
- **Make memories!**
- **Spread the word!**
- **Make a difference!**

...and thank you